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## Your Best Job Interview Coach Since 2011

### *Most Common Interview Questions for Accounts Payable Clerk*

- Why do you want to work as an account payable clerk?
- Why do you want to work for us? Many corporations in the city recruit new clerks?
- Where do you see yourself in five years from now?
- This job requires a fair amount of data entry, and it can become boring. How do you plan to motivate yourself in work?
- What accounting software are you familiar with?
- Describe how you would solve an invoice discrepancy.
- Describe a conflict you had with one of your colleagues in your last job (or at school).  
How did you resolve the conflict?
- Describe a situation when you were under pressure in work, or had to meet a tight deadline. How did you handle the pressure?
- What steps would you take before issuing a payment to vendor?
- Your superior scolds you for working slowly, comparing you to your colleagues in an accounting department, who, according to his words, work faster. What will be your reaction?
- How do you ensure that you make no mistakes in your work?
- Describe a time when you struggled to communicate something to your boss, colleague, or to a customer. How did you manage to get your message over?
- Why should we hire you, and not one of the other candidates for the job?

Source and answers: <https://interviewpenguin.com/accounts-payable-clerk-interview/>